**Daily Stand Up Meeting Minutes**

Attendees: **Oscar Molina, Isaac Lomax, Jose Rodriguez, Denzel Merrell, Jeffrey Quispe, Lucas Stumpf, Adrian Bustos, Denae Miller, Christopher Perez, Evers Perez, Gino Surace, Gentman Tan**

Start time: 6:00 P.M.

End time: 7:00 P.M.

**Isaac Lomax - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Looked over past repositories, went over the introductory VIRS PowerPoint and went over the 2021 fall capstone poster**

● What is planned to be done for the next scrum meeting?

**○ Learn about the source code once we receive it**

● What are the hurdles?

**○ N/A**

**Oscar Molina - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Looked over the slides provided about the project as well as the poster done in a previous semester, brainstormed ideas on what to do next.**

● What is planned to be done for the next scrum meeting?

**○ We are still waiting to receive the code so we can start working on the project.**

● What are the hurdles?

**○ N/A**

**Jose Rodriguez - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Went through project slide with team and discussed most impactful improvements that can be made this semester.**

● What is planned to be done for the next scrum meeting?

○ **Get source code / AWS info to start working with project.**

● What are the hurdles?

○ **N/A**

**Denzel Merrell - Senior Project**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ The product owner sent us slides detailing the project requirements. We reviewed them and discussed/brainstormed possible implementations and hurdles in the stand-up.**

● What is planned to be done for the next scrum meeting?

**○ Continue to review the project requirements and await access to the source code by the product owner**

● What are the hurdles?

○ **N/A**

**Jeffrey Quispe - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ went over resources given by the product owner, and went over the site itself**

● What is planned to be done for the next scrum meeting?

**○ look over the resources more and wait for the source code to be given**

● What are the hurdles?

○ **N/A**

**Lucas Stumpf - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Discussed with Team over goals for the project**

● What is planned to be done for the next scrum meeting?

**○ Still waiting to receive the files needed to start working on the project**

● What are the hurdles?

**○ N/A**

**Adrian Bustos - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1 hour, from 5-6 p.m.**

● What was done since the last scrum meeting?

**○ Coordinated with the team as to our schedule for Scrum meetings, to be in sync.**

● What is planned to be done for the next scrum meeting?

**○ Reviewing the source code, project requirements and pre-existing database (to know what we’re working with).**

● What are the hurdles?

○ **N/A**

**Denae Miller - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Scheduled the next meeting with team members and discussed topics pertaining to the project.**

● What is planned to be done for the next scrum meeting?

**○ Retrieving and reviewing the source code.**

● What are the hurdles?

○ **N/A**

**Evers Perez - Capstone 1**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○Discussed the topic of interest provided by the PM and still awaiting the PM to give us the source code**

● What is planned to be done for the next scrum meeting?

**○ Obtain access to the source code to proceed from there**

● What are the hurdles?

○ **N/A**

**Christopher Perez- Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Coordinated with the team on scheduling the next meeting.**

● What is planned to be done for the next scrum meeting?

**○ Reviewing the source code.**

● What are the hurdles?

○ **N/A**

**Gino Surace - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Met with the team to review the powerpoint provided by the project owner and begin planning out possible implementations to the requested features.**

● What is planned to be done for the next scrum meeting?

**○ Review source code when we receive access.**

● What are the hurdles?

○ **N/A**

**Gentman Tan - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Coordinate team meeting and discussed plans moving forward**

● What is planned to be done for the next scrum meeting?

**○ Delegate tasks to team members**

● What are the hurdles?

○ **N/A**